Summary of Responses Received to the Consultation carried out in May 2012

Responses were received from 18 Parish Councils and 3 Planning Panels.

1. **What facilities/equipment is currently available to your organisation?**

   - Laptop   6

   - Projector   2

   - Printer   10

   - Other   USB Drive, AutoCAD, Desktop

2. **Does the Venue that you currently use to hold Parish Meetings have:**

   - Internet Access   5

   - A screen or white wall for projection   7

3. **Where are meetings held?**

   All are held in church/village/social halls apart from one in a private house

4. **What is the cost for room hire at your chosen venue?**

   Free of charge   12

   Between £10 - £20 per month   9

   One Parish Council pays £1365 per annum for the venue they use

5. **On average, how many people attend the meetings?**

   Range between 3 and 13

6. **How long do meetings generally last?**

   Range between 30 minutes and 3 hours

7.   Do attendees look at plans prior to meetings

- View plans before meeting (papers circulated)   13

- View plans at the meeting only   1

- No response   1

8.   How often are meetings held?

Twice monthly   3

Monthly   14

Bi-Monthly   1

Variable/as required   3

9.   Do you have any concerns about working/receiving consultations electronically? If so please give details.

- Would like to still receive paper copies of major applications

- Accuracy and accessibility of information displayed on the website

- Not all Parish Councillors have computers

- Printer available is A4 only – plans print off too small

- No finance to pay for equipment

- Some Parish Councillors are not technically minded

- Time taken to download and collate documents for viewing

- CYC Committee would still want to view paper plans

10. What do you feel the Council could do to help with the transition to electronic working:

- Funding of the viewing equipment (laptop, projector, printer)

- Demonstration of how to use equipment/meeting particularly with Planning Panels to discuss

- Allowed to have paper copies of larger applications, paid for if necessary

- Accurate and timely uploading of documents to the website

- Continue to supply hard copies